



CAIU BOARD HIGHLIGHTS

The following actions were taken at the **February 25, 2021** meeting, held virtually, of the Capital Area Intermediate Unit.

Reports/Updates

- **Board Spotlight** was Aid To Nonpublic Schools (ANPS) presented by Lisa Klingler, Supervisor; Mea Magaro, Remedial Specialist; Leigh Shannon, Remedial Specialist. Lisa provided an overview of the State, Federal and IDEA programs that ANPS provides. She overviewed Act 89, Title I, Title II and purchased services that are provided to support nonpublic education. There are 36 schools that are eligible for Act 89. The total student enrollment is approximately 9600. Lisa provided a summary of which districts have contracts, the Nonpublic budget, and the number of staff in ANPS. Lisa discussed why ANPS services are needed. It is very important that we have strong non-public schools as it only benefits our school district as they often times end up in our school districts. In addition, we care about kids, no matter their placement. Counseling and social work services are also provided. Leah and Mea spoke about how the program have positively impacted the students they work with. They are currently running a Save the Bananas program to help many of their students and families in need. Bob Frankhouser spoke about the history and beginning of ANPS programs/services.
- **The Board Recognized the following February 2021 Retiree:** Patricia Middleton, Program Secretary, retirement after 21 years of service
- **Ms. Alicia McDonald, Director of Student Services**, reported that after much review and consideration, we are moving our school-age classroom programs back to a five day in-person instructional schedule. There are some classrooms that are not impacted because of host site restrictions. We are beginning our individual special education contract meetings with each of our LEAs. These continue through the next month. We then create and send contracts to the superintendent and special ed director for review and board approval by the end of May. After the contracts are sent we also begin our staffing and assignment conversations and decisions..
- **Mr. Dave Martin, Director of Technology Services**, reported on two projects that are coming up as part of strategic plan. We are in the process of a redesign of the CAIU website and plan to go live July 1, 2021. We will continue to provide updates. We will begin to work on the school district contracts for the WRAN agreement as the Memorandum of the Essential Terms for the Comcast proposal was approved at today's meeting.
- **Mr. Brian Griffith, Director of Educational Services**, provided an update on spring testing. PDE met with the curriculum coordinators yesterday and reported that they are extending the testing window but plan to move forward with the spring testing on PSSA and Keystone exams. They may provide additional testing opportunities this summer if needed. The only way for parents to opt out of student testing is due to religious reasons. Covid related concerns will not be excused and will be counted against them as non-participating.
- **Mr. Len Kapp, Supervisor of Operations & Transportation**, reported that the progress of the construction on the lot next to us has been slowed due to the weather. He has no new updates to report.
- **Dr. Thomas Calvecchio, Assistant Executive Director**, provided an update on vaccinations and directed the Board to the Human Resources portion of the All In Newsletter. Dr. Calvecchio discussed the new guidelines around those individuals that have already been vaccinated and provided live links to updated CDC guidelines. Also, the rules around the timeline for TB testing and Covid vaccinations should be considered when hiring.
- **Dr. Andria Saia, Executive Director**, highlighted the last page of the All In Newsletter. CAIU staff participated in National Compliment Day and shared compliments for their co-workers. Dr. Saia reported on the recent vaccine clinic held for 1a eligible people. CAIU partnered with Quality Care pharmacy to provide vaccines to 730 people from the CAIU, local school districts,

and community members that are 1a eligible. The clinic went very well. We are looking at possibly coordinating another 1a clinic for those that are still in need. Kudos to those participating in community work such as the Save the Bananas and Lasagna Mama or Papa programs.

- **Daren Moran, Director of Business & Operations**, gave a shout out to Len Kapp and the entire maintenance crew for managing the snow removal at the Enola offices. Daren reported on the Esports Innovation grant. This is a great program that is providing our students with the opportunity to participate in something team oriented. Please let Daren know if you know anyone that can assist with donations and connections.

Approved Action Items

- January 28, 2021 Board Meeting Minutes
- January 2021 Treasurer's Report – a total of \$6,215,784.67 in receipts and \$8,949,739.65 in expenditures.
- Summary of Operations for January 2021 showing revenues of \$53,503,247.33 and \$52,376,310.30 in expenditures
- Budget Administration
 - Second Reading, Proposed 2021-22 General Operating Budget
 - Proposed 2020-21 Original Budget – CARES Act GEER – EI Grants
- Other Fiscal Matters - None
- Other Business Items
 - Contracts – February 2021
 - Revised 2020-21 Board Committees
 - Memorandum of the Essential Terms of the Comcast Proposal
- Policies & Programs
 - Second Reading, Revised Policy #222 - Tobacco/Nicotine
 - Second Reading, Revised Policy #249 - Bullying/Cyberbullying
 - Second Reading, Revised Policy #314 - Physical Exam
 - Second Reading, Revised Policy #318 - Attendance & Tardiness
 - Second Reading, Revised Policy #323 - Tobacco and Vaping Products
 - Second Reading, Revised Policy #332 - Working Periods
 - First Reading, Revised Policy #103 -Discrimination/Title IX Sexual Harassment Affecting Students
 - First Reading, Revised Policy #331 - Job Related Expenses
 - First Reading, Revised Policy #333 - Professional Development
 - First Reading, Revised Policy #334 - Sick Leave
 - First Reading, Revised Policy #340 - Responsibility for Student Welfare
 - First Reading, Revised Policy #803 - Intermediate Unit Calendar
 - First Reading, Revised Policy #805.1 - Relations with Law Enforcement Agencies
 - First Reading, New Policy #252 – Dating Violence
- Job Descriptions
 - First Reading, Existing Position, Revised Description – Custodian
- Personnel Items - See attached report

Executive Director's Report

- See attached report/newsletter.

President's Report

- Mrs. Jean Rice thanked the Board for their attendance.

NEXT MEETING: Thursday, March 25, 2021, 8:00 a.m., Board Room, CAIU Enola Office

February 25, 2021 Approved Personnel Items:

RESIGNATIONS

- **SUSAN SANTINI**, Program Secretary, Early Intervention Program, effective February 26, 2021. Reason: Personal.
- **KAYLA STERNER**, Application Support Specialist, Technology Team, effective March 3, 2021. Reason: Personal.
- **STEPHEN STONER**, Telecommunications and E-Rate Administrator, Technology Team, effective May 3, 2021. Reason: Retirement after 35 years of continuous CAIU service.

RECOMMENDED FOR EMPLOYMENT OR CONTRACT

- **KATHERINE BEDDIA**, Paraeducator, effective date to be determined. Assignment: Educational Paraprofessional, Autism Support Program with base salary of HS, \$23,484 for 190 days of service will be prorated based on the number of hours/days worked with additional new hire days as required. This is a new position funded through the Autism Support budget.
- **HEATHER MCCLEAF-ROYLE**, Program Secretary, Early Intervention Program, effective date to be determined. Base salary of \$34,500 for 260 days of service will be prorated based on the number of days worked through June 30, 2021. This is a replacement position funded through the MAWA budget.
- **MATTHEW ZEGLIN**, Learning Management Solutions Analyst, CAOLA Program, effective date to be determined. Base salary of \$57,500 for 260 days of service will be prorated based on the number of hours/days worked through June 30, 2021. This is a new position funded through the CAOLA budget.

CHANGE OF STATUS

- **TERESA FREELAND**, from Program Secretary to Educational Paraprofessional, Early Intervention Program, effective March 1, 2021. Change of status results in a change of salary to \$25,441 for 190 days of service and will be prorated for a total of 61 days. This is a new position funded through the MAWA budget.
- **EMILY SWANIC**, Clerical and Filing Clerk, Student Services Team, from part-time to full-time status, effective March 1, 2021."

ISSUANCE OF TENURE:

The following temporary professional employee has met all the criteria required to obtain tenure and shall be elevated to the status of professional and issued professional contracts, effective January 28, 2021:

- Ashley Reddig